

Petite Lake Highwood association

Meeting minutes for 10-14-09

Meeting called to order: 7:18

Officers present:

Toni, Rachel, Becky, Bob, Louis

Officers absent:

Andrea, Sam

Acceptance of agenda:

Becky makes motion to accept agenda with the addition of new business items as follows: 1) DW Scudder signature sheets 2) Small island by Petite Lake Park. Rachel seconds.

Acceptance of minutes:

No August minutes available at this time. Will approve them at next meeting.

Correspondence:

Rachel received a notice from Lance Carr regarding storm sewer washout and parkway mowing near his home. Mark Ring has taken care of the storm sewers and each homeowner should mow their parkway. The township may cut it several times per year. Becky received a letter from Tom Rieb who was angry that we liened his house due to non-payment of dues. Becky replied and explained that we received no word from him regarding any hardships.

President's report: Meeting reminders need to be sent to board members for the monthly meetings—Bob will e-mail everyone several days beforehand.

Treasurer's report:

Becky will sign weed control agreement with ILM and send it in.

All liens have been filed.

Received bill from Jim Smak for lawn mowing—will write check tonight.

We need to add Rachel and remove Matt from PLH checking account.

Becky is working on the e-mail list for future newsletter distributions.

Becky is sending out the Fall Newsletter.

Invoices should be out by the end of the month.

Other Reports:

None.

Continuing business:

- Jim Jorgensen regarding sewer washout and parking stops at South Park and stop sign pavement paint—Louie will call Jim regarding this.
- Concrete estimates for Oak Lane and boat ramp--Sam.
- Inquire about relinquishing community property (chunk of small island)--Becky.
- Follow up on Nelson house--wood in front yard--Becky.

Cleanup:

- Remove and re-work telephone pole retaining wall by shed.
- South Park seawall repair and back-fill.
- Main Beach seawall repair and back-fill.
- North Park cleanup
- Paint swing sets

New business:

- DW Scudder signature sheets. The Treasurer signs and verifies that the President and Vice President are who they say they are on one form. This form goes with the President and Vice President to their respective banks for a Gold Medallion signature guarantee verifying they can be on the account.
- Petite Lake Park is moving forward with their island donation to the Fox Waterway Agency. We need to find out how to deal with separating the PIN numbers from the small island and our large island.

Next meeting:

November 18th at Becky's house.

Adjourned:

Meeting adjourned at 8:25 pm.

Submitted by:

Bob Leavitt, Secretary